

Charles D. Baker  
Governor

Karyn D. Polito  
Lieutenant Governor

Daniel Bennett  
Secretary

*The Commonwealth of Massachusetts*  
*Department of Public Safety*  
*Board of Building Regulations and Standards*  
*One Ashburton Place, Room 1301*  
*Boston, Massachusetts 02108-1618*

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Thomas G. Gatzunis, P.E.  
Commissioner

Brian Gale  
Chairman

Richard Crowley  
Vice Chairman

Robert Anderson  
Administrator

Agenda

**STATE BOARD OF BUILDING REGULATIONS AND STANDARDS**  
**BUILDING OFFICIAL CERTIFICATION COMMITTEE**

*Sturbridge Public Safety Building*  
*Sturbridge, MA*  
*June 3, 2015 9:30 a.m.*

Meeting called to order by the Chairman at \_\_\_\_\_ followed by roll call:

1. Roll Call

- |  |                                  |                                 |
|--|----------------------------------|---------------------------------|
| a. Donald R. Torrico, Chairman, BOWM     | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| b. Michael Clancy, Vice Chairman, SEMBOA | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| c. Jeffrey Richards, MBCIA               | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| d. Bonnie Weeks, Member at Large         | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| e. Andrew Bobola, Member at Large        | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| f. Matthew Hakala, Member at Large       | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| g. Roger Fuller, MMA Representative      | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| h. Peter McLaughlin, Member of Academia  | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| i. Bill Horrocks, BBRS Representative    | <input type="checkbox"/> present | <input type="checkbox"/> absent |

Guest Present:

Kimberly Spencer, DPS

2. The minutes from the last meeting on **May 14, 2014**, were reviewed by members present; **motion to approve these minutes was made by \_\_\_\_\_, seconded by \_\_\_\_\_**. Motion passed by unanimous vote.

3. Application for Certification Packets:				
a) Frederico, Robert	Town of Millbury	I of B Certification Local Certification 8/6/2014 Appointed 9/29/2014 36 CEU's (2014 - ok) 9.5 CEU's (2015)		
b) Moberg, Tommy	Town of Sudbury	I of B Certification ( <i>appointed as local</i> ) Local Certification 1/8/2014 90 CEU's (2014) 19 CEU's (2015)		

4. Examination Approval Packets:				
Copies of resumes provided today				
a) Bourque, Matthew	No Affiliation ( <i>Nashua, NH</i> )	Qualifications Local and/or I of B		
b) Fisher, Cory	No Affiliation ( <i>Merrimac</i> )	Qualifications Local and/or I of B		
c) Oleson, Neil	No Affiliation ( <i>Drury</i> )	Qualifications Local and/or I of B		
d) Raccuia, Philip	City of Boston	Qualifications Local and/or I of B <i>Tabled 5/14/2015 for more information</i> <i>Ack NERF 6/3/2015</i>		
e) Ralls, Michael	No Affiliation ( <i>Dracut</i> )	Qualifications Local and/or I of B		
f) Ronan, Raymond	City of Pittsfield	Qualifications Local and/or I of B <i>Ack NERF 6/3/2015</i>		
g) Votano, Salvatore	No Affiliation ( <i>Middleton</i> )	Qualifications Local and/or I of B		

5. New Employee Report Form Packets:				
Footnote:				
R7.1.7.4 <b>Conditional appointments</b> 7. Any individual conditionally appointed as an inspector of buildings/building commissioner shall first be certified as a local inspector. 'February, 2011'				
September 4, 2013 ~ On a <b>MOTION</b> by Bill Horrocks and <b>SECONDED</b> by Bonnie Weeks it was voted to review and Acknowledge each <i>New Employee Report Form</i> individually				
a) Burlingame, Nelson	Town of Brimfield	Acknowledge NERF <b>Building Commissioner</b> Appointed 8/31/2013 I of B Certification 4/7/2010 118.5 CEU's (2014) 12 CEU's (2015) Signed by Chairman		
b) Contenta, Ryan	Town of Williamstown	Acknowledge NERF <b>Building Commissioner</b> Appointed 3/20/2015 I of B Certification 7/29/2003 74 CEU's (2014) 21 CEU's (2015) Signed by Town Manager – is the Chief Administrative Officer		

c) Moore, David	Town of Wareham	Acknowledge NERF <b>Building Commissioner</b> Appointed 9/8/2014 I of B Certification 11/12/1992 87.5 CEU's (2014) 16 CEU's (2015) Signed by the Town Administrator-		
d) Hewitt, Jay	Town of Seekonk	Acknowledge NERF <b>Local Inspector</b> Appointed 1/7/2015 Local Certification 12/1/2005 46 CEU's (2014) 9 CEU's (2015 - energy) Signed by BOS Chairman <i>5/14/2015 Tabled lack of CEU's previous 44 credit hours</i>		
e) Kruzel, Mark	Town of Cheshire	Acknowledge NERF <b>Local Inspector</b> Appointed 1/1/2015 Quals reviewed 8/6/2014 No CEU's required Signed by Chair		
k) Reardon, J. Thomas	Town of Holden	Acknowledge NERF <b>Local Inspector</b> Appointed 8/18/2014 Local Certification 11/6/2013 17.5CEU's (2014 - ok) 8.5 CEU's (2015) Signed by town Manager -		
l) Ronan, Raymond	City of Pittsfield	Acknowledge NERF <b>Local Inspector</b> Appointed 4/27/2015 Quals to be reviewed 6/3/2015 No CEU's required Signed by Mayor		
m) Stuart, III, George	Town of Wareham	Acknowledge NERF <b>Local Inspector</b> Appointed 4/17/2014 Local Certification 5/8/2007 57 CEU's (2014) 6 CEU's (2015) Signed by Town Administrator		
n) Torra, Anthony	Town of Ipswich	Acknowledge NERF <b>Inspector of Buildings</b> Appointed 6/5/2015 Local Certification 1/7/2015 32 CEU's (2014 - ok) 9 CEU's (2015)		
o) Raccuis, Philip	City of Boston	Acknowledge NERF <b>Local Inspector</b> Appointed 5/11/2015 Quals to be re-reviewed today 6/3/2015 No CEU's required Signed by I of B - OK		
p) Vater, Earl	Town of Blackstone	Acknowledge NERF <b>Inspector of Buildings</b> Appointed 6/10/2014 Local Certification 11/12/1992 Quals approved 6/14/2014 110.5 CEU's (2014) 2 CEU's (2015) Signed by Town Administrator		

## 6. Extension Requests to be Certified Packets:

### Footnote:

**R7.1.7.4.1 Requests for exam schedule extension.** Upon written petition to the BOCC, any conditional appointee unable to comply with the examination schedule as cited in R7.1.7.4 may for cause, be granted an extension of time in order to comply. Petitions shall be forwarded to the clerk of the BOCC on forms for such purpose, and addressed to the office of the BBRS. The conditional appointee shall state all reasons to substantiate the request for an extension of time. Conditional appointees who have not attempted the examination schedule as herein defined during the prescribed period shall not be granted an extension, and no conditional appointee shall be afforded more than three extensions of time beyond the prescribed period for the level of certification sought. 'January 1, 2008'

## 7. Hearings:

### FOOTNOTE:

**R7.4.1.4 Decisions and discipline of certification holders.** The BOCC shall issue a written decision after the hearing. Decisions shall be issued in a reasonably prompt manner. **The decision of the BOCC shall serve as a recommendation to the BBRS and shall be promptly forwarded by the Administrator to the full board for review.** If after a hearing the BOCC finds that the holder has violated any provision of R7.4.1.5, it may recommend suspension of a certification for a fixed period of time, revocation of a certification permanently, or a reprimand of the certification holder. Further, the BOCC may recommend that any order include appropriate remedial or disciplinary conditions. Once forwarded to the BBRS, the board shall either, adopt the recommendation in its entirety, adopt the recommendation with amendment, reject the recommendation in its entirety, or remand the matter to the BOCC further proceedings. A certificate holder whose certification is revoked may apply in writing to the Board for reinstatement no sooner than one year from the date of the revocation.

Klansek, William	BOCC 6-2015	Complaint – violation of 780 CMR 110R7.4.1.5(4)			
Martinez, Leopold	BOCC 8-2015	Lack of CEU's (39.5)			
Van Ryswood, Scott	BOCC 9-2015	Lack of CEU's (38)			
Wood, Jeffrey	BOCC 10-2015	Lack of CEU's (38.5)			
Rollet, Richard	BOCC 11-2015	Lack of CEU's (17)	Notified Retired		
Gaido, Denis	BOCC 12-2015	Lack of CEU's (37.5)	Notified Retired		
Renzoni, Ray	BOCC 13-2015	Lack of CEU's (32.5)	Notified Retired		
Hezekiah, J. Alan	BOCC 14-2015	Lack of CEU's (14-2015)			

## 8. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

Examination Approval packet:

### a. For Informational purposes:

There are currently 696 certified building inspectors -- 263 Local – 433 Inspector of Buildings

There are currently 85 building officials who are delinquent with their continuing education hours.

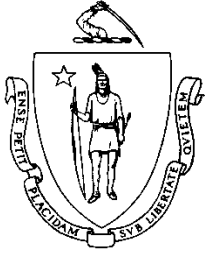
9. Review Application for Continuing Education – Exhibit Items attached

The continuing education submitted was reviewed by members present; **motion to approve was made by \_\_\_, seconded by \_\_\_. Motion passed by unanimous vote.**

(\*) Courses previously approved

Name	Date	Course Description	CEU's	Cat	Course Number
District 13	4/28/2015	Document Transmittals / Working with your Fire Department	2.5	1	<b>D13-0415</b>
James Paolini	5/7/2015	Fall Protection in Residential Construction	2.0	1	
Robert Marsilia	5/12/2015	ICC – Significant Changes in the ICC 500-2014 and FEMA P-361	1.0	1	
Michael White	5/14-15-2015	Sprinkler Systems Plan Review – offered by NFSA	10.0		
MetroWest	5/19/2015	International Swimming Pool and Spa Code and Periodic Inspection	3.0	1	<b>MW-0515</b>
James Taylor	5/19/2015	Evaluating Fire Protection Systems – CT	3.0		
Anthony Marino	4/2015	Luxury Apartments: Is your department ready? <b>All offered at the Fire Department Instructors Conference, Indianapolis, IN</b>	1.5		
	4/2015	Fireground Strategies: When Buildings Change the Rules of the Game	1.5		
	4/2015	Lessons Learned from a Near-Miss Mayday in Texas	1.5		
	4/2015	Modern House Fires: Tactical Agility for Aggressive Operations	1.5		
Charles Simmons	3/16-17/2015	Facilities Maintenance, Preventive Maintenance, Long Term Capital Planning, Building Deficiencies Energy/utilities Conservation – offered by School Dude University			
Paul Winchester	2/11/2015	4 Hour Quarterly Fire Prevention Training Class			
Laurie Livoli	5/22/2015	American Wood Council: Design Code for Code Acceptance – Prescriptive Residential Deck Construction Guide	1.0	1	
District 12	5/27/2015	Hurricane Prep	3.0	1	<b>D12-0515</b>
District 11	4/7/2015	1 & 2 Family Sprinkler Systems w/ Ken Cimeno	2.0	2	<b>D11-0415</b>

Next meeting scheduled for **July 1, 2015, Sturbridge, MA**



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Posted on: June 1, 2015 8:00 a.m.

**NOTICE OF MEETING**

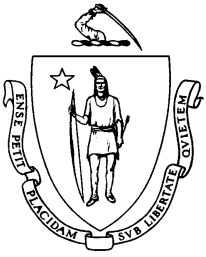
In accordance with the provisions of M.G.L. c. 30A, § 20, notice is hereby given that a meeting of the *Building Official Certification Committee* will be held on *Wednesday, June 3, 2015 at 9:30 a.m.* at *Sturbridge Public Safety Building, 346 Main Street, Sturbridge, MA.* It is anticipated that the following topics will be discussed at the aforementioned meeting:

FOR THE CHAIRMAN:

A handwritten signature in black ink, appearing to read "Robert Anderson".

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Robert Anderson  
BBRS Administrator



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Posted June 1, 2015

AGENDA

**BUILDING OFFICIAL CERTIFICATION COMMITTEE**

Sturbridge Public safety Building  
Sturbridge, MA

**Wednesday, June 3, 2015 @ 9:30 a.m.**

1. Roll Call

- |   |                                  |                                 |
|---|----------------------------------|---------------------------------|
| a. Donald R Torrico, Chairman                                 | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| - Building Officials of Western Massachusetts, Lee            |                                  |                                 |
| b. Michael Clancy, Vice Chairman                              | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| - Southeastern Building Official's Association, Hingham       |                                  |                                 |
| c. Jeffrey Richards   | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| - Massachusetts Building Commissioner's Association, Weymouth |                                  |                                 |
| d. Matthew Hakala   | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| - Member At Large, Westford                                   |                                  |                                 |
| e. Bonnie Weeks   | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| - Member At Large, Palmer                                     |                                  |                                 |
| f. Andrew Bobola  | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| - Member At Large, Mattapoissett                              |                                  |                                 |
| g. Roger Fuller   | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| - Massachusetts Municipal Association Representative          |                                  |                                 |
| h. Peter McLaughlin   | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| - Member of Academia  |                                  |                                 |
| i. Bill Horrocks  | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| - BBRS Representative   |                                  |                                 |

2. Approval of minutes from last meeting May 14, 2015

3. Review Applications for Certification

- a. Application packet for Robert Frederico
- b. Application packet for Tommy Moberg

4. Review Examination Approval

- a. Application packet for Matthew Bourque
- b. Application packet for Corey Fisher
- c. Application packet for Neil Oleson
- d. Application packet for Philip Raccuia

- e. Application packet for Michael Ralls
  - f. Application packet for Raymond Ronan
  - g. Application packet for Salvatore Votano
5. Review New Employee Report Forms
- a. Application packet for Nelson Burlingame
  - b. Application packet for Ryan Contenta
  - c. Application packet for David Moore
  - d. Application packet for Jay Hewitt
  - e. Application packet for Mark Kruzel
  - f. Application packet for J. Thomas Reardon
  - g. Application packet for Philip Raccuia
  - h. Application packet for Raymond Ronan
  - i. Application packet for George Stuart
  - j. Application packet for Anthony Torra
  - k. Application packet for Earl Vater
6. Review Request for Extension
- None
7. Hearings
- a. BOCC 6-2105      William Klansek
  - b. BOCC 8-2015      Leopold Martinez – Delinquent CEU's
  - c. BOCC 9-2015      Scott Van Ryswood – Delinquent CEU's
  - d. BOCC 10-2015      Jeffrey Wood – Delinquent CEU's
  - e. BOCC 11-2015      Richard Rollet – Withdrawn
  - f. BOCC 12-2015      Denis Gaido – Withdrawn
  - g. BOCC 13-2015      Ray Renzoni - Withdrawn
8. New Business / Additional Business / Other matters not reasonably anticipated 48 hours in advance of meeting
9. Review Applications for Education Credit